TRAUT COMPANIES **Job Description for: Domestic Service Technician**

Summary: Troubleshoot, repair, sell and install water pumps and water treatment for water wells.

Responsibilities and Duties:

1. Service and install residential water pumping systems, water treatment equipment, water wells and abandonments.
2. Install new water pumping systems and water treatment equipment.
3. Test water for mineral content and size water treatment accordingly.
4. Size pumps for different applications.
5. Sell wells, pumps, and water treatment equipment as needed.
6. Keep service truck stocked and maintained.
7. Take night calls for service on a regular basis.
8. Fill out all paperwork properly, accurately, and in a timely fashion including job worksheets and timecards.
9. Keep equipment and designated yard area neat and clean at all times.
10. Collect payment from each customer after completed with project, unless other payment method is authorized by Domestic Service Manager.
11. Dispatch as necessary during Domestic Service Manager's absence.
12. Be available to go out of town as needed.
13. Be familiar with the safe and general operation of all equipment used on the job site.
14. Help out in other areas as needed.
15. Wear clean uniforms and be neat in appearance.
16. Take part in training sessions, workshops, etc.
17. Maintain good communication with customers, fellow employees and manager.
18. Promote Traut Companies products and services.
19. Follow all Traut Companies and DOT Safety Rules, Procedures and Policies.
20. Work with customers and fellow employees in a professional and courteous manner.
21. Be responsible for keeping a balanced inventory while keeping waste to a minimum.

Job Standards:

Level of Education: High School Education
Level of Experience: Will train
Abilities and Skills: Good communication skills, good mechanical background, welding skills, and good driving record
Physical Standards: See Physical Requirement Sheet
Certification Requirements: CDL endorsement